Ways in which Sakai can facilitate learning

[based on material by Laura Gekeler and Laura Cira]

1. **Communicate**
   - Email and Email Archive - send emails to an entire site or sections
   - Announcements - posted on site Overview page, email copies can be sent
   - Also notifications, chat, and more

2. **Calculate and Record Grades**
   - Gradebook
   - Enter grades in the Gradebook or through other tools (assignment, quiz, etc.)
   - iRubric - attach rubrics to gradebook items and send grades from them

3. **Provide Course Content (Upload or Link)**
   - Resources tool
     - Post files, organize in folders by week, topic
     - Websites (**Actions > Add Web Links**)
   - Link to Google Drive folder
   - Sakai DropBox - individual, private folders shared with student, instructor
   - Library eReserves can be added to site, point to Hesburgh Library website

4. **Provide Navbar Links to Websites**
   - Add **web content** tool, use site URL, rename on menu

5. **Manage Assignments**
   - Assignments - students type in a responses. attach files, or record audio
     - TurnItIn can test for plagiarism
   - Forums - weekly short responses to topics, ability to converse with one another

6. **Manage Assessments**
   - Use Tests & Quizzes for reading or vocabulary checks. It auto-grades multiple-choice questions. Submissions can be short audio recordings.

7. **Organize Content into Lessons**
   - Lessons overview

8. **Post Audio/Video Files**
   - Instructors can post via Media Gallery, make playlists
   - Students can post recordings, videos or images to Media Gallery

Where to Find Help
- **OIT Help Desk** - email questions or technical issues to oithelp@nd.edu, phone 631-8111, or stop in at 115 DeBartolo.
- **OIT Knowledge Base** - https://nd.service-now.com/nd_portal
- **Sakai Help button** - brings up the Sakai 11 User Guide.